

**BOARD OF TRUSTEES
CARSON CITY SCHOOL DISTRICT**

**POLICY No. 405
CLASSIFIED STAFF**

EMPLOYMENT STATUS

The employment of all classified employees shall be probationary for a period of 12 months from the time of initial employment. After the completion of six months, an evaluation report is required. No employee, unless on a trainee basis, can be advanced on the salary schedule until they have completed the probationary period. Thereafter, an evaluation is required for any advancement on the salary schedule. Any classified employee on probationary status may be demoted, suspended, or dismissed at any time during the probationary period.

Any classified employee who serves the required probationary period in a satisfactory manner shall be classified as a permanent employee and shall be subject to dismissal in accordance with District policy and regulations.

Adopted: August 29, 1979